



**BUREAU OF SECURITY AND INVESTIGATIVE SERVICES**  
P.O. Box 989002, West Sacramento, CA 95798-9002  
P (916) 322-4000 (800) 952-5210 | F (916) 575-7290 | [www.bsis.ca.gov](http://www.bsis.ca.gov)



# NOTICE

Scheduled Meeting of the  
**Bureau of Security and Investigative Services**  
**ADVISORY COMMITTEE**

**January 11, 2018**  
**10:00 a.m. – Until completion of business**

**Department of Consumer Affairs**  
**1625 North Market Boulevard, 1<sup>st</sup> Floor-Hearing Room**  
**Sacramento, CA 95834**

**Contact Person: Andrea Dailly**  
**2420 Del Paso Road, Suite 270**  
**Sacramento, CA 95834**  
[bsis@dca.ca.gov](mailto:bsis@dca.ca.gov)

The Bureau of Security and Investigative Services (BSIS or Bureau) Advisory Committee (Committee) is an informal body comprised of volunteer members who provide insight and perspective to the Bureau on issues relating to the Locksmith, Repossessor, Private Investigator, Proprietary Private Security Services, Private Security Services including Bureau Certified Firearm and Baton Training Facilities and Instructors, and Alarm Company industries in California. The Committee may make recommendations to the Bureau on Items 5-11.

**This is an open meeting and members of the public are encouraged to attend.**

## AGENDA

1. Call to Order
2. Introduction and Swearing in by Department of Consumer Affairs of Advisory Committee Member Frank Huntington Representing the Private Investigator Industry
3. Roll Call/Establish Committee Quorum and Pledge of Allegiance
4. Review and Approval of Minutes from July 13, 2017 Meeting
5. Bureau Chief's Welcome Remarks and Bureau News and Updates, including:
  - Licensing Update
  - Enforcement Update
  - Legislation Impacting the Bureau and Private Security Industries
    - AB 290 (Salas) – Exemption from Collateral Recovery Act License Requirement AB 580
    - (Cunningham) – Private Patrol Operator Licensees: Limited Liability Company
    - AB 1247 (Chen) – Repossession Agency: Limited Liability Company

- AB 1616 (Nazarian) – Alarm Companies: False Alarms
  - SB 420 (Monning) – State Summary Criminal History Information: Sentencing Information
  - SB 559 (Morrell) – Private Investigator: Extend Sunset for Limited Liability Company
  - SB 547 (Hill) – Professions and Vocations: Weights and Measures
  - SB 800 (Senate Committee on Business, Professions and Economic Development) – Omnibus Bill: Firearms Permit to License Synchronization Requirements
- Law Enforcement Security Guard Guide
  - BSIS Outreach Efforts on BSIS Alarm and Locksmith Consumer Brochures
  - Implementation Efforts on New Firearms Permit Assessment per Business and Professions Code Section 7583.47 (SB 1196, Chapter 800, Statutes of 2016)
6. Discussion Regarding BSIS Fee Adjustments in SB 547 (Handout)
  7. Discussion of Technical, Statutory and Regulatory Updates to the Firearms Training Manual
  8. Discussion Regarding Retention Requirements for Investigative Reports Completed by Private Investigators and Provided to Clients
  9. Discussion Regarding Alarm Agents, Locksmith Employees, Security Guards, and Proprietary Private Security Officers Must Be Employees and Not Independent Contractors (1099-Misc Recipients)
  10. Discussion on Frequency Meeting Schedule for Advisory Committee
  11. Public Comment on Items Not on the Agenda
  12. Committee Members' Recommendations for Items for Future Advisory Committee Meeting Agenda Items
  13. Adjournment

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The Committee operates and is regulated by the Bagley-Keene Open Meeting Act. Any item may be taken out of order upon approval by the committee. This meeting is open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. Items that are not on the Agenda cannot be discussed.

This meeting may be cancelled or changed without notice. To confirm a specific meeting please email the Bureau at [bsis@dca.ca.gov](mailto:bsis@dca.ca.gov).

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may submit a request by email to [bsis@dca.ca.gov](mailto:bsis@dca.ca.gov). Requests for accommodation should be made at least five (5) business days from the date of this meeting to provide the Bureau sufficient time to make arrangements for the needed accommodation.

You may access this agenda as well as obtain other information about the BSIS Advisory Committee at [www.bsis.ca.gov](http://www.bsis.ca.gov).