



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000
www.dca.ca.gov/bsis



REQUEST FOR FORMS / PUBLICATIONS

The following information must be completed in order to receive requested forms. Please type or print.

Form with fields: Date, License Number, Company Name, Contact Person, Telephone Number, Address of Record.

Forms Requested

Specify quantity.

- Application for Firearm Permit (31A-25)
Application for Alarm Agent Registration/Locksmith Registration (31A-28)
Application for Proprietary Private Security Officer Registration (31B-1)
Application for Registration as Security Guard or Patrolperson (31A-5)
Firearm Qualification Application (BCIA 4040)
Information about Certification – Firearm and Baton Instructor and Training Facility
Information about Licensing – Company Application
Renewal Application for Proprietary Private Security Officer
Renewal Application for Guard or Patrolperson, Alarm Agent or Locksmith Employee
Live Scan Forms (SEE NEXT PAGE)
Live Scan forms are also available here

Various Fees are required for additional copies of the following. Specify quantity.

- \* Baton Training Manual \$13.00 each
\* Firearms Training Manual \$16.00 each
\* Power to Arrest Training Manual \$11.45 each

\* These manuals are available to Bureau-approved Training Instructors only. However, Private Patrol Operators and Alarm Company Operators may also purchase a Power to Arrest Training Manual if providing instruction in the course of power to arrest training.

**Specify quantity of Live Scan Forms Requested**

- \_\_\_ Alarm Company Operator Live Scan Form
- \_\_\_ Alarm Company Qualified Manager Live Scan Form
- \_\_\_ \*Alarm Company Qualified Manager Certificate w/Firearm Permit Live Scan Form
- \_\_\_ Alarm Agent Registration Live Scan Form
- \_\_\_ Alarm Agent Registration w/Firearm Permit Live Scan Form
- \_\_\_ Locksmith Company License Live Scan Form
- \_\_\_ Locksmith Company Employee Registration Live Scan Form
- \_\_\_ Private Patrol Operator Live Scan Form
- \_\_\_ \*Private Patrol Operator License w/Firearm Permit Live Scan Form
- \_\_\_ Private Investigator License Live Scan Form
- \_\_\_ \*Private Investigator License w/Firearm Permit Live Scan Form
- \_\_\_ Proprietary Private Security Officer Live Scan Form
- \_\_\_ Repossession Agency License Live Scan Form
- \_\_\_ Repossession Agency Qualified Manager Certificate Live Scan Form
- \_\_\_ Repossession Agency Employee Registration Live Scan Form
- \_\_\_ \*Security Guard Registration w/Firearm Permit Live Scan Form
- \_\_\_ Training Facility Firearm Certificate Live Scan Form
- \_\_\_ Training Facility Baton Certificate Live Scan Form
- \_\_\_ Training Instructor Baton Certificate Live Scan Form
- \_\_\_ Training Instructor Firearm Certificate Live Scan Form

\*This form can also be used for applicants applying for a firearm permit in addition to their current License/Registration.

Please call (916) 322-4000 if you have any questions. Due to volume fluctuations, please allow 30 days for the processing of your request.

**Mail this form and any applicable fees to:**

Bureau of Security and Investigative Services  
P.O. Box 989002  
West Sacramento, CA 95798-9002  
ATTN: Forms Request Desk

**Fax this form to:**

(916) 575-7290  
Attention: Forms Request Desk