

BSIS STAFF REPORT

April 2024

LICENSING UPDATE

LICENSING UPDATES

The baton permit initial application was made available for download on the Bureau's website on January 9, 2024. The Bureau began accepting baton permit initial applications online on February 8, 2024. The application fee for the initial baton permit is sixty dollars (\$60). The baton permit application requires a licensed Baton Training Instructor to complete a certification page, included with the application, certifying completion of the training.

The baton permit renewal application was made available for download on the Bureau's website on January 24, 2024. The Bureau began accepting baton permit renewal applications online on March 15, 2024. The renewal application fee is forty dollars (\$40).

Permit holders need to complete the training specified in Business and Professions Code (BPC) Section 7585.9 within six months prior to the expiration date. The renewal application requires a licensed Baton Training Instructor to complete a certification page, included with the application, certifying completion of the training. An expired baton permit cannot be renewed. If a baton permit expires before it is renewed, the individual must apply for an initial permit.

LICENSING POPULATION BY LICENSE TYPE THROUGH MARCH 17, 2023

License Type	Total
Security Guard	323,677
Firearm Permit	43,085
Baton Permit	37,661
Private Patrol Operator	2,882
PPO Branch	422
Training Facility Firearm	334
Training Facility Baton	156
Training Facility Firearm Instructor	644
Training Facility Baton Instructor	209
Proprietary Private Security Officer	8,803
Proprietary Private Security Officer Employer	631
Alarm Company Employee	13,723
Alarm Company Operator	1,524
Alarm Company Branch	236

License Type	Total
Alarm Company Qualified Manager	1,606
Locksmith Employee	1,791
Locksmith Company	2,163
Locksmith Company Branch	33
Repossessor Agency Employee	464
Repossessor Agency	202
Repossessor Agency Qualified Manager	221
Private Investigator	6,726
Private Investigator Branch	129
Approved Trainer Guard	345
Approved Trainer PSO	138

OUTREACH

The Bureau Chief and Assistant Bureau Chief attended the California Association of Licensed Security Agencies, Guards, and Associates (CALSAGA) Ambassador Committee Coffee Chat in January 2024.

The Assistant Bureau Chief attended the Sacramento Area Alarm Association, Police Forum in March 2024.

The Assistant Bureau Chief attended the California Association of Licensed Investigators (CALI) Legislation Day in March 2024.

ENFORCEMENT UPDATE

DISCIPLINARY REVIEW UNIT (DRU)

The Disciplinary Review Unit (DRU) is comprised of two Associate Governmental Program Analysts (AGPA), two Staff Services Analysts (SSA), three Program Technician IIs (PTII), one Office Technician (OT), and one Staff Services Manager I (SSMI). DRU staff receive and review all Criminal Offender Record Information (CORI) including rap sheets, subsequent arrest notifications, subsequent dispositions (conviction information), and firearm prohibitions from the California Department of Justice (DOJ). Application denials to date are as follows:

Denial Type (July 1, 2023 – March 1, 2024)	Total
Application Denials (criminal convictions)	2,159
Firearm Permit Denials (DOJ Prohibited)	193
Total Denials:	2,352

CASE MANAGEMENT (CM)

Case Management is comprised of four AGPAs who manage and facilitate all cases referred to the Attorney General's (AG) Office for appeals, denials, and formal discipline. Case management analysts also monitor licensees who are placed on probation. Cases currently pending include accusations to begin the process to revoke licenses, statement of issues denying a license, citation appeals, firearm revocation appeals, and firearm assessment appeals. To date, there are 87 BSIS cases pending at the AG's Office; 2 of those cases are remaining firearm assessment appeals.

COMPLAINT INTAKE/COMPLAINT RESOLUTION

Complaint Intake and Complaint Resolution is comprised of four SSAs, one Management Services Technician (MST), one AGPA and one SSML. Currently, the average number of days for Complaint Intake staff to initiate a complaint is nine days from receipt. Complaint Resolution staff currently have 267 pending cases, 95 of which are Incident Reports. Current fiscal year to date, staff have negotiated \$68,112 in savings for California consumers.

ENFORCEMENT

The BSIS Enforcement Unit is comprised of eight AGPAs, one MST, two Special Investigators (SI) and an SSML. The AGPAs investigate complaints and conduct inspections of Bureau licensees. The average caseload for Enforcement AGPAs is 44 complaints and 21 active inspections. Currently, the average number of days to investigate a complaint from initiation to closure is 78 days. Enforcement continues to be active in investigating allegations of unlicensed activity. To date, 32% of pending investigations are for unlicensed activity and 40% of the citations issued this fiscal year have been for unlicensed activity.

Complaints FY 23-24		
Private Patrol Operator	671	30%
Security Guard	850	38%
Alarm Company Operator	149	7%
Private Investigator	127	6%
Repossessor Agency	96	4%
Locksmith Company	61	3%
Proprietary Private Security Employer	46	2%
Training Facility Firearm	23	1%
Firearm Permit	70	3%
Proprietary Private Security Officer	73	3%
Alarm Company Employee	7	0%

Unlicensed Activity Citations FY 22-23		
Private Patrol Operator	22	61%
Security Guard	9	23%
Alarm Company Operator	2	5%
Locksmith Company	1	3%
Private Investigator	1	3%

Unlicensed Activity Citations FY 23-24		
Private Patrol Operator	13	40%
Security Guard	4	13%
Locksmith Company	2	6%
Private Investigator	4	13%
Alarm Company Operator	1	3%

POLICY AND ADMINISTRATION UPDATE

STAFFING UPDATE

The Bureau has 77.9 permanent, full-time positions (in addition to temporary staff). As of March 1, 2024, the Bureau is at a 12.8% vacancy rate, which equates to 10 vacant positions. Management is working to fill all positions as soon as possible.

BUDGET UPDATE

Table 1 – BSIS Fund Condition				
	PY 2022-23	CY 2023-24	BY 2024-25	BY+2 2025-26
Beginning Balance	\$5,157	\$6,302	\$7,411	\$5,571
Total Revenues & Transfers	\$16,844	\$18,040	\$18,216	\$18,190
Expenditures	\$15,699	\$16,931	\$20,056	\$20,457
Fund Balance	\$6,302	\$7,411	\$5,571	\$3,304
Months in Reserves	4.5	4.4	3.3	1.9

LEGISLATIVE UPDATE

2024 Legislation

1. [Assembly Bill 2228 \(Villapudua\)](#)

This law:

- Would allow a licensed repossession agency to serve a debtor with a notice of seizure by email, if known.

- Prohibits the charges disclosed in this notice from being determined by any entity apart from the repossession agency and makes such charges confidential.

Status update: Re-referred to Judiciary Committee on April 11th.

2. [Assembly Bill 2120 \(Chen\)](#)

This law:

- Would exempt repossession agencies and their employees from certain prohibitions against trespass while they are on private property searching for collateral or repossessing collateral.

Status update: Read second time on April 11th. Ordered to consent calendar.

3. [Senate Bill 1454 \(Ashby\)](#)

This law:

- Sunset bill for the Bureau of Security and Investigative Services extending provisions relating to licensure and regulation of alarm company operators until January 1, 2026.

Status update: Re-referred to Judiciary Committee on April 16th.

4. [Assembly Bill 2862 \(Gipson\)](#)

This law:

- Requires, notwithstanding any other law, that a board within the Department prioritize African American applicants seeking licensure, especially applicants who are descended from a person enslaved in the United States.

Status update: Read second time and amended on April 17th.

UPDATE ON ENACTED OR PENDING REGULATIONS

1. BSIS Licensing Fee Adjustments – California Code of Regulations (CCR) Title 16, Division 7, Article 8