



**DEPARTMENT OF CONSUMER AFFAIRS
BUREAU OF SECURITY AND INVESTIGATIVE SERVICES**

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ALARM COMPANY OPERATOR DISCIPLINARY REVIEW COMMITTEE

August 9, 2024
12:00 p.m. – Until completion of business

2420 Del Paso Rd
Sequoia Room, First Floor
(room subject to change, with posted notices at the site)
Sacramento, CA 95834

The purpose of the Alarm Company Operator Disciplinary Review Committee (DRC) is to review applicants' appeals of the Bureau's denials of licensure and licensees' appeals of the Bureau's suspensions and imposition of fines. The Alarm Company Operator DRC is authorized to hear appeals of alarm company operators, alarm company qualified managers, alarm agents, or firearm permit holders, licensed, certified, or registered by the Bureau under Chapter 11.6 (commencing with section 7590 of the Business and Professions Code). The DRC will hold an in person public meeting in accordance with Government Code section 11123.

Disciplinary Review Committee Members

Brian Boeglin
Lawrence Garcia
Randy Kajioka
Matthew Westphal

Important: The DRC will not hear or consider any appeals that are not on this agenda.

Upon arrival, Respondents should confirm their appearance and arrival time by signing in on the "Respondent Sign-In" sheet because the DRC will generally hear cases in order of arrival.

This is an open meeting and any person may attend as a member of the public.

Action may be taken on any item on the agenda.

1. Call to Order and Establishment of Quorum
2. Adoption of minutes from the April 17, 2024 DRC Meeting

RESPONDENT'S NAME	PURPOSE FOR APPEARANCE
3. Evans, Franchesca Fremont	Alarm Agent Registration Denial
a. DRC Hearing b. Public Comment c. Closed Session (<i>Possible Action</i>) ⁱ d. Report on Closed Session	
4. Ruffin, Kenneth Hayward	Alarm Agent Registration Denial
a. DRC Hearing b. Public Comment c. Closed Session (<i>Possible Action</i>) ⁱ d. Report on Closed Session	

5. Public Comment on Items not on the Agenda

6. Adjournment

Upon approval by the Committee, any item may be taken out of order to accommodate speakers, for convenience, and/or to maintain a quorum. In accordance with the Open Meeting Act, this meeting is open to the public except when specifically noticed otherwise.

This meeting is accessible to the physically disabled. To request disability-related accommodations, use the contact information below. Please submit your request at least 5 (five) business days before the meeting to help ensure availability of the accommodation.

You may access this agenda and obtain other information about the DRC at https://bsis.ca.gov/about_us/disciplinary_review_committees.shtml. This meeting may be cancelled without notice. To confirm a specific meeting, please contact the Bureau.

Contact Person: Alyse Hutchison
 2420 Del Paso Road, Suite 270
 Sacramento, CA 95834
 (916) 575-7064

DisciplinaryReviewCommittee@dca.ca.gov

ⁱ Pursuant to Government Code, section 11126, subdivision (c)(3), the Committee will meet in closed session to consider proposed disciplinary actions.