



Bureau of Security and Investigative Services
Advisory Committee Meeting Minutes
For **August 18, 2022 Meeting**
WebEx Teleconference Meeting

Industry Members Virtually Present

Phil Chachere (Training Facilities Industry)
Frank Huntington III (Private Investigator Industry)
Mark Miller (Private Patrol Operator Industry)
Chris Sayers (Proprietary Security Employer Industry)
Glenn Younger (Locksmith Industry)
Leon Scroggins (Repossessor Industry)

Public Members Virtually Present

Anton Farmby
Darren Morgan
Nancy Murrish
Eli Owen
Stanton Perez

Bureau Staff Virtually Present

Lynne Jensen – Chief
Gloriela Garcia – Deputy Chief, Licensing and Policy
Samuel Stodolski – Deputy Chief, Enforcement
Antoine Hage – Manager, Policy and Administration Unit

DCA Staff Virtually Present

Ryan Tacher – Title?

Minutes Taken By

Mareena Avila – BSIS Policy Analyst
Kerry Ortman – BSIS Policy Analyst

1. Call to Order / Roll Call

The meeting was called to order at 10:03 am by Chief Lynne Jensen. She reviewed the use of technology during the meeting. BSIS Policy Manager (PM), Antoine Hage, called roll. Darren Morgan and Stanton Perez absent.

A quorum was established with 8 members virtually present.

2. Review and Approval of Advisory Committee Meeting Minutes from February 17, 2022

Member Frank Huntington moved to approve the minutes from the February 17, 2022 meeting at 10:05 am. Member Anton Farmby seconded the motion. PM Hage called roll; the motion passed 8 – 0.

3. Department of Consumer Affairs Executive Update and Swearing-in of New Members

At 10:07 am, Chief Lynne Jensen, informed attendees that there are no new members to swear-in and directed department updates to Ryan Tacher. Ryan Tacher provided a Departmental update. He shared that Governor Newsom signed SB 189 which extends the remote meeting provisions of the Bagley-Keene act to July 1, 2023. Ryan requested the Bureau complete the Public Meeting Survey, sent to all Boards and Bureaus to track meeting costs, within 30 days of the meeting. Ryan reviewed in person meeting guidelines and COVID safety measures. He then announced that the inaugural report of the enlightened licensing project is now available to all Boards and Bureaus. Ryan noted that DCA held a brown bag meeting July 5, 2022 to roll out changes to DCA regulations and approval process. Ryan announced the new and departed DCA staff.

Ryan noted the final board member orientation mandatory training for 2022 will be held on October 12.

Chief Jensen asked if Members had any questions for Ryan. Member Anton Farmby asked the whereabouts of Carrie Holmes. Ryan responded that Ms. Holmes was taking a leave of absence for family matters. Chief Jensen opened comments and questions to the public. Upon no response, the Q&A panel was closed by the moderator.

4. Bureau Chief's Introduction, Welcome Remarks, and Bureau Updates

At 10:16 am, Chief Jensen thanked Committee Members for their attendance and for volunteering their time. Chief Jensen informed attendees that we are short a member representing the public and provided information to members if they know an individual who would be interested.

Chief Jensen updated attendees regarding the lengthy and complicated implementation process underway for AB 229 (Holden), a bill that was chaptered last year. She also informed attendees of another big bill currently in the Legislature that would update standards for security guards. The Chief urged attendees to sign up for the BSIS listserv for current updates.

Chief Jensen encouraged licensees to apply online to ensure faster processing times and informed attendees that the DOJ is running anywhere from 2 – 6 weeks behind on fingerprints. Additionally, the Chief urged licensees to email our general email instead of calling in as call responses have longer delays. The Chief informed attendees that our office is currently working on a long list of functionality updates to BreEZe with DCA's IT team, however, IT works for all of DCA's boards and bureaus, making the process slower than we would like it to be.

Chief Jensen opened the discussion for questions from the committee. Member Anton Farmby asked about the timeline for AB 229. Chief Jensen advised him that the bill was passed last year and includes staggered implementation dates, including conditions to reporting that went into effect January 1st. Additionally, the other big piece of AB 229 was to incorporate training. The bureau is experiencing delayed implementation of the training manuals because legal notified them that all of the training manuals must go through the regulation process.

Seeing no other questions from the Committee, questions and comments were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

5. Update on the Bureau's Licensing Unit

At 10:30 am, Chief Jensen introduced Deputy Chief of Licensing (DC-L), Gloriela Garcia, for a licensing update. DC-L Garcia began by stressing how helpful the online application process has been and urged applicants to create a BreEZe account and include their email to stay up to date with timely email

notifications. She informed attendees that licensing is always looking to improve communications and is open to recommendations from the public.

DC-L Garcia shared that postcards and email reminders (if an applicant's email address is listed on BreEZe), not coupon renewal books, are being sent to Security Guards, Firearm Permit, Private Security Officers, and Alarm Company Employees which is meant to encourage them to renew online. Bureau review of the statistics indicate that the postcard program has worked to get more licensees to renew online, and the hope is to convert to that system with more license types. She noted that the alarm industry went completely online as of July 1, 2022, and they will be the first company license type that the Bureau will monitor with postcard reminders, rather than renewal applications via mail. She hopes that will increase online participation on the part of companies.

DC-L Garcia shared that staff advised her that firearm permit applications have had a lot of deficiencies. Specifically, the firearm application form is not being filled out completely and that is creating a lot of delays.

DC-L Garcia briefed members on licensing data for July 1, 2021 – June 30, 2022. She noted that license application volume was the highest for security guards. She also noted the deficiency section and explained that the licensing unit is working on reducing those numbers. Member Leon Scroggins asked if there is an area that is more deficient to which DC-L Garcia advised that deficiencies are general across the board.

DC-L Garcia reported an increase of 11.33% in applications received from FY 2021 to FY 2021 – 22, and a 12.43% increase of licenses issued. There was a license renewal decrease. The licensing applications that decreased the most were repossession agency employee. The proprietary security employer's license applications increased the most.

DC-L Garcia provided a summary of recently enacted changes in BreEZe, including new transaction to suspend company license for not having an active entity status with SOS, new reinstatement transaction for Alarm Companies, updated Alarm Company Employee renewal postcards, courtesy email notification to licensees once their renewal application is approved, discontinuing the printing of paper pocket license for Private Investigators, the addition of sending renewal postcards for Private Security Officer licensees, listing owner's name on proprietor company licenses, and courtesy email

notification 60 days prior to license expiration date to remind all licensees they are eligible for renewal.

Chief Jensen moved to ask members if they had any additional questions or concerns. Member Mark Miller asked about the guard variety deficiencies. DC-L Garcia explained that the deficiencies were mostly a result of not filling out the applications completely, leaving address off, and forgetting to provide a live scan. Chief Jensen urged licensees to send questions to the general email (BSIS@DCA.CA.GOV). Member Mark Miller asked about the statistics regarding denials for security guards. Deputy Chief of Enforcement (DC-E) Samuel Stodolski responded that around 3,500 security guard applications were denied for FY 2021 – 22. Chief Jensen reminded licensees who are up for firearms renewals to double check the forms, including all dates and firearm calibers, to avoid delays in processing.

Seeing no additional questions from the members, questions and comments regarding licensing were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

6. Update on the Bureau's Enforcement Unit

At 10:55 am, the Chief introduced Deputy Chief of Enforcement (DC-E), Samuel Stodolski. He referred to the enforcement update that was included in the Staff Report. He also stressed that the Bureau is actively seeking multiple members for the Disciplinary Advisory Committee.

DC-E Stodolski reported 176 cases pending at the AG's office, a reduction from 278 in February. Fifty-five of those cases being firearm assessment appeals.

DC-E Stodolski referred to possible changes in AB 2515 that could help reduce the number of complaints. He noted that Enforcement is focusing on unlicensed activity as those complaints have surged.

Seeing no additional enforcement questions from members, Chief Jensen opened the discussion to questions from the public. Jody Arens asked about the punishments for unlicensed activity? DC-E Stodolski said that we can issue an administrative citation, levy a fine up to \$5000, and a misdemeanor charge is also possible and that the penalties can be found within the Private Security Services Act. As a follow-up question, Jody Arens asked what punishment is actually being handed out by the board. Chief Jensen answered that everything including fines, citation, etc. Jody Arens then asked about the

numbers, DC-E Stodolski noted that last year just 3 citations were given. Chief Jensen noted that if a person is unlicensed the Bureau has limited power over that individual. She recommended reviewing the annual reports for more details.

With no additional questions, the Q&A panel was closed by the moderator.

7. Update on Legislation Impacting the Bureau

At 11:13 am, PM Hage began with updates on legislation impacting the Bureau.

A. Assembly Bill 2515 (Holden)

This bill revises and recasts law for Proprietary Private Security Officer (PPSO) and Proprietary Private Security Employer's (PPSE). Requires registered PPSE's to designate a responsible person on their application, PPSO's to show their registration cards to a peace officer or Bureau representative upon demand, and has new record retention requirements. Additionally, the bill requires registered PPSE's to deliver a written incident report under certain circumstances with specific report details. The bill requires baton permits be issued by the bureau, instead of baton training facilities. It clarifies PPSO's must be unarmed and cannot carry a deadly weapon. It also delays operation of Powers to Arrest training until July 1 2023, and exempts updates to manuals. This will allow the Bureau to make changes to the manual quickly. The bill is in the third reading in the Senate.

B. Senate Bill 1495 (Committee on Business, Professions and Economic Development)

Committee bill changes, not substantive. Repealed other sections including the \$10 fee to be updated to the new fee of \$25. The bill is on third reading in the Senate.

C. Assembly Bill 1662 (Gipson)

This year the bill is dead as it was held on submission. Would have allowed applicants a pre-application determination prior to submitting. Boards and bureaus had an issue with language, could come back next year.

D. Senate Bill 1443 (Roth)

Extended the bureaus sunset till January 1, 2025.

PM Hage asked if there were any questions from members or the public regarding legislation impacting the bureau. Seeing no requests, the Q&A panel was closed.

8. Update on Enacted or Pending Regulations

At 11:23 am, PM Hage updated the Committee on the enacted or pending regulations.

A. Use of Force (AB 229)

The Bureau is overhauling the Power to Arrest and Appropriate Use of Force training manual and the skills training course curriculum that the manual is based on. The regulatory process to implement this bill has taken a large amount of the bureau's time and focus.

With no questions raised from the membership, Chief Jensen opened the meeting to public comment regarding regulations. Seeing no requests, the Q&A panel was closed.

9. Public Comment on Items Not on the Agenda

At 11:28 am, the Chief opened the meeting to comment on any items not on the agenda from both members and the public.

Public member Alex asked about current policy to have security guard licenses be suspended for guards who take uniforms from companies and then do not show up for work. Chief Jensen directed the question to DC-E Stodolski who recommended the individual submit a complaint. Alex requested an email from BSIS saying they must return the uniform. DC-E Stodolski encouraged the individual to submit a complaint. Alex asked if we would consider a policy to punish these individuals. Chief Jensen notes that this isn't something that is currently in our laws.

Seeing no additional comments, Chief Jensen closed comments on this agenda item.

10. Committee Members' Recommendations for Future Advisory Committee Meeting Agenda Items

At 11:34 am the Chief opened the meeting for members to make any recommendations for future advisory committee meeting agenda items.

11. Adjournment

At 11:36 am, the Chief adjourned the meeting.