



Bureau of Security and Investigative Services

Advisory Committee Meeting Minutes

For **November 10, 2022 Meeting**

WebEx Teleconference Meeting

Industry Members Virtually Present

Phil Chachere (Training Facilities Industry)

Frank Huntington III (Private Investigator Industry)

Mark Miller (Private Patrol Operator Industry)

Glenn Younger (Locksmith Industry)

Leon Scroggins (Repossessor Industry)

Public Members Virtually Present

Anton Farmby

Nancy Murrish

Eli Owen

Stanton Perez

Bureau Staff Virtually Present

Lynne Jensen – Chief

Gloriela Garcia – Deputy Chief, Licensing and Policy

Samuel Stodolski – Deputy Chief, Enforcement

DCA Staff Virtually Present

Judie Bucciarelli – DCA Board and Bureau Relations

Minutes Taken By

Kerry Ortman – BSIS Policy Analyst

1. Call to Order / Roll Call

The meeting was called to order at 10:01 am by Chief Lynne Jensen. She reviewed the use of technology during the meeting. BSIS Policy Analyst (PA), Kerry Ortman, called roll. Darren Morgan and Chris Sayers absent.

A quorum was established with 8 members virtually present. Nancy Murrish arrived at 10:40 a.m.

2. Review and Approval of Advisory Committee Meeting Minutes from February 17, 2022

Member Frank Huntington moved to approve the minutes from the November 10, 2022 meeting at 10:02 am. Member Anton Farmby seconded the motion. PA Ortman called roll; the motion passed 8 – 0.

3. Department of Consumer Affairs Executive Update and Swearing-in of New Members

At 10:04 am, Chief Lynne Jensen, directed department updates to Judie Bucciarelli. Judie shared that Governor Newsom appointed Melissa Gear as the new Deputy Director of Board and Bureau Relations. Additionally, beginning November 14th, Yvonne Dorantes will serve as the new Assistant Deputy Director of Board and Bureau Relations.

Judie advised that the first ever Department of Consumer Affairs Diversity, Equity, and Inclusion steering committee, which was established by Director Kimberly Kirchmeyer to guide the Department in its equity strategy, initiatives, and action plans, met for the first time on November 9. In accordance with Governor Newsom's Executive Order strategic plans in effect July 2023 and beyond must be developed or updated to more effectively advance equity and drive outcomes that increase opportunity for all. In response DCA is revising its strategic planning processes to incorporate more inclusive public engagement, data analysis, and embedding diversity, equity, and inclusion into the strategic planning process. By March of 2023 DCA will begin implementing revised strategic planning processes and working with the boards to update existing strategic plans or developing new strategic plans.

Judie reviewed what Our Promise Campaign is and who is running it this year. She asked that we spread the word about the campaign. Next Judie reviewed the current Covid Protocols for meetings. She asked that people follow all guidelines. Judie reviewed board member travel rules including the fact that flight changes for personal convenience is not approved and will not be covered. Finally, Judie reviewed the state's partnership with the State Controller's Office to share information with consumers and licensees about the state's unclaimed property program.

Chief Jensen asked if Members had any questions for Judie. Member Anton Farmby asked for more information in the State's equity and inclusion work. Judie responded that Melissa Gear would have more information on that topic and that Mr. Farmby should email her. Chief Jensen opened comments and questions to the public. Upon no response, the Q&A panel was closed by the moderator.

4. Bureau Chief's Introduction, Welcome Remarks, and Bureau Updates

At 10:16 am, Chief Jensen thanked Committee Members for their attendance and for volunteering their time. She also thanked members of the public for taking an interest in the meeting. She advised that the advisory committee has a public member opening and an alarm industry opening and encouraged interested parties to apply for the vacancies.

Chief Jensen advised that BSIS is busy implementing legislation that went into effect January 1st and July 1st.

Chief Jensen reported the fact that telework is seemingly here to stay. Additionally, she reported that Disciplinary Hearings are back to being held in person.

Chief Jensen encouraged licensees to apply online to ensure faster processing times. Additionally, the Chief urged licensees to email our general email instead of calling in as call responses have longer delays.

Chief Jensen opened the discussion for questions from the committee. Seeing no questions from the Committee, questions and comments were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

5. Update on the Bureau's Licensing Unit

At 10:21 am, Chief Jensen introduced this item and reported that she would be presenting the licensing update as the Deputy Chief of Licensing (DC-L), Gloriela Garcia, was out sick.

She started by going over the expanded renewal window on Breeze, from 90 days to 120 days, for Alarm Company Employees and Security Guards. She stated that we will look at statistics for three months and, if it goes well with those two license types, BSIS will include other license types in the expanded renewal window.

Chief Jensen reviewed AB 830 that went into effect on July 1, 2022. AB 830 mandates all Alarm Industry applications be submitted online. BSIS is still receiving paper applications, however, BSIS will be phasing that out after a six-month grace period. Starting January 1, 2023, any paper applications submitted will be returned to the applicant who will be responsible for fees that are incurred by failing to properly submit the application.

Chief Jensen noted that BSIS's Licensing Unit continues to recommend that applicants and licensees include their email address on their BreEZe account. BSIS now sends email notifications to our applicants and licensees informing them when their license is issued, renewed, or eligible for renewal. She also encouraged people to subscribe for BSIS's email updates.

Chief Jensen moved on to give a brief overview of the licensing population by reviewing a few license types. She also reviewed licensing by license type, online versus paper application. She noted that if applicants apply online a lot of the application deficiencies will get caught. Most applicants are now applying online except for Private Investigators.

Chief Jensen gave a summary of changes to Breeze. She also reported that she and the two Deputy Chiefs had attended the California Association of Licensed Security Agents and Guards (CALSAGA) annual conference in October. Finally, Chief Jensen moved to ask members if they had any additional questions or concerns. Member Frank Huntington asked about the 18,000 Qualified Managers listed stating that he had never seen the numbers that high. Chief Jensen told him that Deputy Chief Samuel Stodolski might have some insight into those numbers. Deputy Stodolski explained that once a person is approved as a Qualified Manager they are approved for life and stay in the system. That is why the numbers may not seem as accurate in connection to the company license itself.

Seeing no additional questions from the members, questions and comments regarding licensing were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

Member Nancy Murish joined the meeting at 10:40 a.m.

6. Update on the Bureau's Enforcement Unit

At 10:42 am, the Chief introduced Deputy Chief of Enforcement (DC-E), Samuel Stodolski. He referred to the enforcement update that was included in the Staff

Report. He also stressed that the Bureau is actively seeking multiple members for the Disciplinary Advisory Committee.

DC-E Stodolski relayed that there are currently thirty-seven firearm assessment appeals at the AG's Office, down from 160 back in February.

DC-E Stodolski reported that the complaint intake and complaint resolution units have been working a lot this year handling the surge in incidence reports that were a result of the enhanced reporting requirements in AB 229. He anticipates that the incident report numbers should come back down as a result of some changes that are coming.

DC-E Stodolski noted that the enforcement unit had two AGPA retirements that occurred since the last meeting. He advised that it would take some time to get those positions filled.

Finally, he reported that BSIS is working on outreach regarding the new requirements for proprietary security resulting from AB 2515.

Member Huntington asked for clarification on where we are looking for PI's. DC-E Stodolski clarified that BSIS is always recruiting for members on the Disciplinary Review Committee.

Seeing no additional enforcement questions from members, Chief Jensen opened the discussion to questions from the public.

With no additional questions, the Q&A panel was closed by the moderator.

7. Update on Legislation Impacting the Bureau and Private Security Industries

At 10:50 am, Chief Jensen began the updates on legislation impacting the Bureau by announcing that she would also be covering the policy unit and budget updates.

Chief Jensen reported that BSIS has 73.4 permanent full-time positions with a 17.7 vacancy rate.

Next, she reported that BSIS's fund condition does not look good. Currently the fund reserve is at 3.2 months, however, by the end of FY 23-24 the fund will be at -0.1 months. She advised that there is a plan in place to address the budget shortfall, including a regulations package to raise fees.

Finally, she reviewed pending legislation that would impact BSIS or its licensees.

A. SB 2 (Bradford)

This bill changes how POST training and audits occur. SB 2 could impact security guards who have been deputized by their local law enforcement agency.

B. Assembly Bill 2515 (Holden)

This bill revises and recasts law for Proprietary Private Security Officer (PPSO) and Proprietary Private Security Employer's (PPSE). Requires registered PPSE's to deliver a written incident report under certain circumstances with specific report details. The bill requires baton permits be issued by the bureau, instead of baton training facilities. It also requires renewal of the permit every two years and mandates continuing education. Also, clarifies PPSO's must be unarmed and cannot carry a deadly weapon. It also delays operation of Powers to Arrest training until July 1, 2023.

C. Senate Bill 1495 (Committee on Business, Professions and Economic Development)

Committee bill changes, not substantive. Requires PI's to report annually on any liability claims paid the prior calendar year.

D. Senate Bill 1443 (Roth)

Extended the bureaus sunset till January 1, 2025.

8. Update on Enacted or Pending Regulations

At 11:00 am, Chief Jensen updated the Committee on the enacted or pending regulations.

A. Use of Force (AB 229)

The Bureau is working hard overhauling the Power to Arrest and Appropriate Use of Force training manual and the skills training course curriculum that the manual is based on. They should be out for public comment in the next two months.

B. Proprietary and Private Security Services (AB 2515)

We are also beginning work on regulations for this bill.

With no questions raised from the membership, Chief Jensen opened the meeting to public comment regarding regulations. Seeing no requests, the Q&A panel was closed.

9. Public Comment on Items Not on the Agenda

Seeing no additional comments, Chief Jensen closed comments on this agenda item.

10. Committee Members' Recommendations for Future Advisory Committee Meeting Agenda Items

Frank Huntington would like to do a recap of identification at the next meeting and also to discuss the quality of the ID's. Additionally, his industry is concerned about the number of law firms claiming to be private investigators.

11. Adjournment

At 11:06 am, the Chief adjourned the meeting.