



**Bureau of Security and Investigative Services**  
Advisory Committee Meeting Minutes  
For **April 20, 2023 Meeting**  
WebEx Teleconference Meeting

**Industry Members Virtually Present**

Frank Huntington III (Private Investigator Industry)  
Mark Miller (Private Patrol Operator Industry)  
Glenn Younger (Locksmith Industry)  
Chris Sayers (Proprietary Security Industry)

**Bureau Staff Virtually Present**

Lynne Jensen – Chief  
Gloriela Garcia – Deputy Chief, Licensing and Policy  
Samuel Stodolski – Deputy Chief, Enforcement

**DCA Staff Virtually Present**

Yvonne Dorantes – DCA Board and Bureau Relations

**Minutes Taken By**

Steven Mao – BSIS Policy Analyst

**1. Call to Order / Roll Call**

The meeting was called to order at 10:30 am by Chief Lynne Jensen. She reviewed the use of technology during the meeting. BSIS Policy Analyst (PA), Kerry Ortman, called roll. Only 4 committee members are present.

A quorum was not established so there will not be a vote on the meeting minutes from the November 10, 2022 Advisory Committee Meeting.

**2. Review and Approval of Advisory Committee Meeting Minutes from November 10, 22**

No vote as quorum was not established. Chief Jensen did open the floor to the committee members for any questions about the meeting minutes. Q&A was closed with no questions from the committee members.

### **3. Department of Consumer Affairs Executive Update**

At 10:33 am, Chief Lynne Jensen, directed department updates to Yvonne Dorantes from DCA's Board and Bureau Relations office.

Yvonne begins with Department of Consumer Affairs Diversity, Equity, and Inclusion updates. Yvonne stated that the D.E.I committee was established last fall and consists of 12 executive leaders. The committee has been working on many items such as updating the strategic planning process, training and development, and D.E.I. fact sheet. The strategic planning process has been updated to imbed D.E.I. into the process which includes survey, D.E.I. section in the environmental scan, video messages, and a brief training video. Yvonne also stated that all of DCA's SOLID trainers will be completing a 50-hour diversity, equity and inclusion training program which will then be available to all DCA employees.

Yvonne moves on to Advisory Committee Member training. She reminds all members that the sexual harassment prevention training is required this year by all DCA employees and appointees as well as board/bureau council members. Yvonne provides her email address [Yvonne.Dorantes@dca.ca.gov](mailto:Yvonne.Dorantes@dca.ca.gov) for anyone that has any questions on login information for the sexual harassment prevention training. Yvonne then informs the members of a webpage on the DCA's website that has all the information on training. The website is [dca.ca.gov](http://dca.ca.gov) and directs the members to click on the box labeled as Board Member Resources.

Yvonne continues the topic of training and discusses the 2<sup>nd</sup> board member orientation training of the year that will be offered in-person on June 20<sup>th</sup> in Sacramento Emerald Training Room. This training is required 1 year after appointment or reappointment. This training will be offered again on October 10<sup>th</sup> for anyone that cannot make the June 20<sup>th</sup> training date.

Yvonne moves on to discuss legislation passed in 2022 that amended the Bagley-Keene Open Meeting Act. The provision in the legislation that extended the ability of state bodies to conduct public meetings virtually through July of 2023 is expiring

Yvonne then addresses the new federal portability law that was passed on January 5<sup>th</sup> of 2023. This new federal law enables service members and their spouses who hold professional licenses in a different state to practice in California within the same professional discipline and at a similar scope of practice. DCA will share more information as it is available. In the meantime, boards/bureaus can reach out to the legal office if they receive any inquiries.

Lastly, Yvonne shared that DCA submitted the 2021/2022 annual report to the Legislator. The report is now available on the [dca.ca.gov](http://dca.ca.gov) website for all to review.

Chief Jensen opened the floor to committee members for questions.

Mark Miller had a question about the specifics on the June 20<sup>th</sup> date. Yvonne provided the new appointment or reappointed member orientation meeting information for Mark.

Public comment is closed as there were no more questions/comments.

#### **4. Bureau Chief's Introduction, Welcome Remarks, and Bureau Updates**

At 10:47 am, Chief Jensen thanked Committee Members for their attendance and for volunteering their time. She also thanked members of the public for taking an interest in the meeting. She advised that the advisory committee has a public member opening and an alarm industry opening and encouraged interested parties to apply for the vacancies.

Chief Jensen advised that BSIS is busy implementing legislation that went into effect January 1<sup>st</sup> and updates will be provided by the licensing and enforcement managers.

Chief Jensen addresses a rumor that BSIS only has teleworking employees, which is false. BSIS only closed our office for a short time early in the pandemic when there was a positive COVID case. BSIS will continue to operate as in office and teleworking with staff in the office daily for the foreseeable future. Additionally, she reported that Disciplinary Hearings have been in person for over a year now. The Disciplinary Hearings will not be impacted by the Bagley Keene Open Meeting Act amendments, but the next Advisory Committee Meeting will be in-person.

Chief Jensen encouraged licensees to apply online to ensure faster processing times. Additionally, the Chief urged licensees to email our general email instead of calling in as call responses have longer delays.

Chief Jensen shares exciting news about the Bureau. Due to a few big legislative changes, the Bureau has been approved to create a new Deputy Chief position that will report directly under the Bureau Chief and oversee the two Deputy Chiefs. The Bureau will be conducting interviews and will announce the new Bureau Deputy Chief soon.

Chief Jensen moved on to the Bureau's Sunset Hearing. The Bureau sunsets on January 1, 2025, unless the legislature re-authorizes the Bureau. She advised that staff will be working on putting together a sunset report. Once the report is complete staff will be called to testify in front of legislature to justify the bureau's existence.

Chief Jensen opened the discussion for questions from the committee. Mark Miller asked if the Sunset Report will be posted for the public. Chief Jensen confirmed that the report will be posted on the bureau's website and that the last sunset report in 2019 is

still posted. Seeing no additional questions from the Committee, questions and comments were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

## **5. Update on the Bureau's Licensing Unit**

At 10:55 am, Chief Jensen introduces the Deputy Chief of Licensing (DC-L), Gloriela Garcia, who will be presenting this agenda item.

DC Garcia starts off by sharing that the bureau has appointed a new Licensing Manager, Robin Evans. Robin oversees the Employee Licensing Applications.

DC Garcia moves on to the next topic of License Renewals. Currently, the bureau has 2 license types that is eligible to renew their license earlier than 90 days but no more than 120 days prior to the license expiration date. The 2 license types are the Security Guard and Alarm Agent. Staff did a statistical analysis of renewals for the 2 license types to determine if it is beneficial to make all license types eligible to renew as early as 120 days prior to expiration date. The statistics show that 11% of the security guards who were scheduled to renew between August 2022 through February 2023 applied earlier than 90 days. The alarm company employees' data shows that 10% of the licensees applied earlier than 90 days. Although only four months of statistics are available, it is enough to support and extend permitting online renewals earlier than 90 days for the rest of the license types. The goal is to get as many licensees as possible to renew earlier to avoid any delays and potential negative impact to their employment. The goal for this ability to renew earlier is to avoid delays and negative impact to the licensee's employment.

DC Garcia then ask all to help spread the word to all applicants or licensees to provide their email address to the bureau. The bureau is utilizing email communications to notify applicants when their application has been approved or to licensees when it is time to renew their license. She then shares a couple of charts showing the percentages of each license population that currently has an email address on file.

DC Garcia shares some BreEZe system changes since the last Advisory Committee Meeting. BMOs 2290 & 2286 were system updates to allow staff use BreEZe to generate a Notice of Suspension letter to Alarm Company Operators and Proprietary Private Security Employers when their company fails to maintain good standing with the Secretary of State and/or Franchise Tax Board. BMO 2278 will allow staff to use the BreEZe system to generate an Intent to Suspend letter to Proprietary Private Security Employers for failure to be in good standing with the Secretary of State and/or Franchise Tax Board. BMO 232 was for adding a new logic to the BreEZe system to prevent the system to allow a new application to use an existing file number. This is to protect the integrity of existing license records.

Lastly, DC Garcia speaks about Outreach. In February, the bureau sent an announcement to all its email subscribers reminding the Alarm Company Operator and Private Investigators Limited Liability Companies to submit their annual Insurance Claim Reporting Form no later than March 1, 2023. DC Garcia was happy to announce that the bureau received 100% participation for both industries.

Chief Jensen now opens the discussion for comments from committee members. Glenn Younger asked if the email address can be made required as part of the application process. DC Garcia responds by saying that if the law requires it then we can make the email address part of the requirement but currently law does not require it. The bureau is considering making the email address a requirement, but it is a long process. Mark Miller asked for clarification on the email notices. DC Garcia stated that email notifications go out when an initial application is approved, renewal application is approved, and when a licensee is up for renewal. Mark then asks another question on if deficiency letters are mailed or emailed. DC Garcia responds by telling Mark that we currently mail deficiency letters. Mark asked if the bureau is considering emailing deficiency letters and DC Garcia said that is something the bureau is considering. Mark remembered in a previous discussion about firearm permit applications and asked if someone applied for their firearm permit online if they will receive their deficiency letter through their BreEZe account. DC Garcia informed Mark that when someone applies online for their firearm permit, the system will provide the deficiency reason but not the full deficiency letter. Mark follows up with another question asking if the security industry moves to only online applications, if that would free up a lot of BSIS resources. Chief Jensen responds by saying yes it would but the bureau would have a hard time getting this passed through legislation.

Seeing no additional questions from the members, questions and comments regarding licensing were opened to the public. Upon no response, the Q&A panel was closed by the moderator.

## **6. Update on the Bureau's Enforcement Unit**

At 11:16 am, the Chief introduced Deputy Chief of Enforcement (DC-E), Samuel Stodolski.

DC Stodolski starts off by discussing changes within the enforcement unit with one being the Proprietary Private Security Officer Employer (PSE) inspection program. Assembly Bill (AB) 2515 added new enforcement provisions for the proprietary security industry. He mentioned that the bureau used to have cards explaining the difference between proprietary security and private security and that we removed it because the

card is outdated. The bureau is working on updating the card to be more detailed and also working on a law enforcement version.

DC Stodolski reported that the complaint intake and complaint resolution units have been working a lot this year handling the surge in incidence reports that were a result of the enhanced reporting requirements in AB 229. AB 2515 has changed the incidence reporting a little bit and has lowered the amount of incidence reports received by the bureau.

DC Stodolski moves on to the chart that shows Unlicensed Activity Citations. The bureau has been issuing more citations for unlicensed activity this year compared to last year. The enforcement unit has 2 special investigators working hard with constant travels throughout California.

DC Stodolski noted that the enforcement program has been hit hard with staff shortage. The enforcement unit had a few staff that retired or lateraled to a different position. The disciplinary review unit had several staff that left for promotions. The disciplinary review unit went from 7 staff reviewing rap sheets down to 2. This has delayed the rap reviews a bit but the unit is working on hiring more staff.

Chief Jensen opens discussion to committee members. Seeing no enforcement questions from members, Chief Jensen opened the discussion to questions from the public. With no additional questions, the Q&A panel was closed by the moderator.

## **7. Update on Legislation Impacting the Bureau and Private Security Industries**

At 11:24 am, Chief Jensen began the updates on legislation impacting the Bureau and Private Security Industries.

Chief Jensen reviewed pending legislation that would impact BSIS or its licensees.

- **Assembly Bill 1244 (Holden)**

This bill impacts private security services and private investigators. Chief Jensen wanted to point out that this bill is not a BSIS sponsored bill and the bureau only provides technical assistance. This bill will bring into compliance with all of the other qualified manager license types and also requires additional hours of experience required for private patrol operator qualified manager licensure.

- **Assembly Bill 2515 (Holden)**

This bill revises and recasts law for Proprietary Private Security Officer (PPSO) and Proprietary Private Security Employer's (PPSE). Requires registered PPSE's to deliver a written incident report under certain circumstances with specific report details. The bill requires baton permits be issued by the bureau, instead of

baton training facilities. It also requires renewal of the permit every two years and mandates continuing education. Also, clarifies PPSO's must be unarmed and cannot carry a deadly weapon. It also delays operation of Powers to Arrest training until July 1, 2023.

- **Senate Bill 1495 (Committee on Business, Professions and Economic Development)**  
Committee bill changes, not substantive. Requires PI's to report annually on any liability claims paid the prior calendar year.
- **Senate Bill 1443 (Roth)**  
Extended the bureaus sunset till January 1, 2025.
- **Assembly Bill 1662 (Gipson)**  
This bill is dead.

Chief Jensen opens discussion to committee members. Frank Huntington voiced his concerns on AB 1244 which could cause majority of the PI population to pay double license/renewal fees but looks forward to working with the bureau and Holden's office to come up with a reasonable solution/compromise.

Seeing no additional questions from members, Chief Jensen opened the discussion to questions from the public. Jim Zimmer is a private investigator since 1986 and has been the owner and qualified manager for his company only. He would like to go on record to oppose AB 1244. Next public comment is Shawn who is a youtube content creator and he also would like to go on record to oppose AB 1244 and request BSIS to work with Holden's office to modify the language. Shawn explains that this bill will create a disadvantage for free market in the security industry. He states that this bill will potentially allow the big security companies represented by CALSAGA to monopolize in the industry fee of competition from small and new security companies. Next public comment is Jay Pauleno who is a licensed private investigator, and he would also like to go on record to oppose AB 1244. Next public comment is Tony Barreto who has been an armed guard for about 25 years. He would also like to go on the record to oppose AB 1244 and asks the bureau to work with Holden's office to modify the bill language. Next public comment is from Jay Rosenzweig who is also a licensed private investigator for 35 years and he would also like to go on record to oppose AB 1244. Next public comment is from Bill and he would also like to oppose the current form of AB 1244. Next public comment is from Eric and he would also like to oppose AB 1244 in its current form. Next public comment is from Anthony Hopkins who is a license private investigator for 37 years. Anthony would also like to oppose AB 1244. Next public comment is from Mark McClain who is a licensed private investigator since 1989 and he

would also like to oppose AB 1244. Next public comment is from Charles Rafferty who is a licensed private investigator and would also like to oppose AB 1244.

With no additional questions, the Q&A panel was closed by the moderator.

### **8. Update on Enacted or Pending Regulations**

At 11:53 am, Chief Jensen updated the Committee on the enacted or pending regulations.

Chief Jensen speaks on AB 229 which passed in 2021 that updates the powers to arrest and appropriate use of force guidelines for the bureau. This is a big project that is taking a lot of time since the bureau had to completely overhaul the training as well as the security guard training manual and the firearm permit training manual. The draft regulations have been with legal with a lot of back and forth with changes and additions. Once the regulatory package has been cleared, it will then get posted on the BSIS website for public comment.

Chief Jensen opens discussion for questions from committee members. With no questions raised from the membership, Chief Jensen opened the meeting to public comment regarding regulations. Seeing no requests, the Q&A panel was closed.

### **9. Public Comment on Items Not on the Agenda**

At 11:57am, Chief Jensen opens public comment for items not on the agenda. Seeing no additional comments, Chief Jensen closed comments on this agenda item.

This is a public comment from Bill who suggests that it might be easier to get approved PI sub licenses such as PI Employee.

Seeing no additional public comments, the Q&A panel was closed.

### **10. Committee Members' Recommendations for Future Advisory Committee Meeting Agenda Items**

At 11:59am, Chief Jensen opens discussion to committee members for recommendations on future Advisory Committee Meeting agenda items.

Chris Sayers asked if the bureau could consider and discuss about digital licenses instead of paper licenses for the proprietary private security officers.

Chief Jensen responds that this topic is something she receives a lot of questions about and to an extent, the bureau does allow a licensee to verify license with the online license verification page printout or have that license verification page saved on a cell



phone. DC Stodolski adds that the enforcement staff normally will allow a licensee to show proof of licensure by accessing the online verification if the licensee can prove who they are and that they are licensed.

Mark Miller follows up Chris' question asking if the online verification would also apply to armed guards. DC Stodolski replies that armed guard without any form of license on their person is not a good situation.

### **11. Adjournment**

At 12:08 am, the Chief adjourned the meeting.