

## Adding Calibers to an Existing Firearms Permit

This notice follows up the Bureau's advisement in June 2016 that it had suspended the practice of adding a caliber to a current BSIS Firearms Permit because the process being used was not specified in law.

After extensive analysis of the laws and regulations, the Bureau has determined that the only legal pathway to add a caliber to an existing firearms permit under current Bureau law and regulations is for the permit holder to complete the course of training in the carrying and use of a firearm required to obtain an initial firearm permit, as prescribed by, Title 16, Division 7, Section 635 of the California Code of Regulations. Specifically:

- Completion of at least 8 hours of classroom instruction on the carrying and use of a firearm,
- Passing a Bureau-approved written firearm exam with a minimum score of 85%, and
- Discharging 50 rounds a minimum of two (2) times, one (1) round for practice and one (1) round for score.

Pursuant to Business and Professions Code sections 7583.2(f) and 7599.40, the Bureau has developed the *Certificate of Proficiency in Specified Caliber(s) and Request for Replacement Permit* form.

### Instructor Information

1. Use the *Certificate of Proficiency in Specified Caliber(s) and Request for Replacement Permit* form (Certificate of Proficiency) for adding a caliber(s) to an existing firearms permit.
2. **Range Qualification** – A permit holder wishing to add a caliber(s) to his/her existing firearms permit must complete at least 8 hours of classroom instruction on the carrying and use of a firearm(s), pass a Bureau-approved written firearm exam with a minimum score of 85%, and qualify with the specified caliber(s) by discharging 50 rounds a minimum of two (2) times with, one (1) for practice and one (1) for score attaining a minimum score of 80%.
3. **Caliber Boxes** – Draw a line through unused caliber boxes and initial in the Range Qualification Information Table on the Certificate of Proficiency form to prevent the addition of information after you have signed and released the form.
4. **Do not make revisions to the Certificate of Proficiency form.** If you need to change information, start a new form. The Bureau has no way of knowing if the change was made by the instructor or someone else.

### Permit Holder Information

1. Use a *Certificate of Proficiency in Specified Caliber(s) and Request for a Replacement Permit* form to request the addition of a caliber(s) to a current firearms permit. The request to add a caliber(s) may be submitted anytime during the time period the firearms permit is valid.
2. Once a new caliber(s) is added to your firearm permit, you must thereafter requalify with the caliber(s) each time you complete your requalification. You may sync your requalification schedule of your new caliber(s) with your current requalification schedule. (Example: If you submit a *Certificate of Proficiency* requesting to add a caliber(s) between the 1<sup>st</sup> and 2<sup>nd</sup> requalification and the Bureau approves the request, you must then requalify with the added caliber(s) at the time of the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> requalification to renew the firearms permit with the approved added caliber(s)).